

Let APA Training Courses Come to You

BY SUSAN S. GARCIA

Whether it's Year-End, certification prep, or any of our course offerings, APA has the payroll training solution for you. Let our subject matter experts spend one-on-one time with your team exclusively. What better way than having APA come directly to your place of business or choice meeting location.

Need to train your entire payroll team quickly and at one time? Many companies find themselves in this situation, like Nordstrom's in Seattle, Wash. Julie Kaiser, SPHR, Nordstrom's Director of HR Administrative Services, shares her team's experience, "We'll be entering a new market in Canada in the coming years and we looked to the APA to help us gain expertise on payroll that will allow us to make the best decisions about our needs for future HR systems. APA quickly and efficiently assisted us in getting a proficient and engaging facilitator to provide on-site training for our HR team. Our employees came away knowledgeable and confident. We continue to see the benefits of the foundation that the APA payroll course provided our team."

APA's In House education solutions are perfect for groups in remote locations where training is limited or for companies that find it challenging to find the time and funds to send their payroll team to training courses. For example, Nestle Corporation's payroll team in Manila, The Philippines, needed their team to go through payroll training and prepare for the Fundamental Payroll Certification (FPC) exam. APA sent instructor Irene Chapman, CPP, to teach them the Payroll Practice Essentials course.

"Teaching in an international setting is a challenging yet rewarding opportunity. The instructor needs to be aware that for many of the attendees English is a second language," said Chapman. "APA's In-House format works wonderfully in this setting, as the instructor can pace the class to the needs and comprehension levels of the participants. Often this involves slowing down the delivery of material, as well as providing additional repetition where needed of the various payroll concepts, so that students fully understand the material."

"I found attendees in the international setting, especially at Nestle, to be attentive, curious, and very appreciative of the knowledge being shared. They also enjoyed sharing information about their country, culture, and traditions," said Chapman.

Susan Garcia is Solutions Manager for APA.



For In-House quotes, availability, or information, email inhouse@americanpayroll.org or call (210) 226-4600, ext. 2219.

Do you have employees who work remotely in different cities or states? APA's Virtual In-House options can bring your team together in a classroom setting without leaving their desktops.

Choose from any of APA's one-day specialty courses, where only 11 or more participants are needed.

APA's multi-day certification prep and best practices courses only require a minimum of eight participants. Pricing is quoted per participant. The instructor fee, travel, expenses, and all course materials are included in the per participant rate (with the exception of international travel). You only need to provide the meeting venue with amenities and a computer for each student if you select computer-based, multi-day payroll certification training.

For In-House price quotes, availability, or more information, email inhouse@americanpayroll.org or call (210) 226-4600, ext. 2219. To ensure speaker availability, begin planning as early as possible; speakers' schedules fill up fast. ■